**GUIDESHEET for Partnership Planning Template**

**To begin**: Consider your current home/school partnership and level of communication with your child’s teacher OR if you are a teacher, consider your current partnerships with your parents

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| **What has worked for you?** | **What has been challenging?** | **What could help?** |
| □ Regular face-to-face catch-ups  □ Regular written feedback, i.e. communication book, reports.  □ Regular text messages  □ Regular emails    In this column, consider what has been working well and what modes of communication suit you best. Tick these above and write any other things that are working on the lines below.  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | □ Ongoing written communication between home and school  □ Sharing of goals and concerns  □ Finding a time for parents and schools to speak  □ Understanding what is important to talk about  In this column, consider what some of the barriers to this relationship have been. What has been most challenging when trying to communicate and work together? Tick these above and write any other challenges on the line below.  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | □ Having a time to meet  □ Ongoing written communication between home and school  □ Having an advocate or support person at the meetings  □ Sharing how things are going at home or at school  □ Sharing key things that may impact on home or school  □ Voice of the young person being included  Considering what you have written in the first two columns, what could improve this partnership? What ideas and strategies could you try that may improve the level of communication and create a more positive and productive partnership?  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  □ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| **Next step planning –**   1. What is your current priority? 2. What is your young persons current priority?   CREATE a plan for moving forward…… collaboration….  1. What is the biggest issue you or your young person is currently experiencing, or the one thing you feel could help foster a more positive and productive partnership? Choose your top priority, choose their top priorty.  2. What will be the first step you need to take? What will you need to do? For example; ask for a meeting; complete a matrix as a starting point for discussion  3. Who might you need to call on for help? Will you need to ask a support person to attend a meeting with you? What other resources might you need?  4. Decide on a start date!       1. What do you plan to do next? 2. Who or what could help you? 3. When will you start? | | |

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